January 19, 2011

**GARLAND INDEPENDENT SCHOOL DISTRICT**

**501 S. Jupiter Road**

**Garland. Texas 75042**

**JOB VACANCY**

**Position**: Security Technician

 Security Department

 MT7 Pay Scale

 Minimum: Annual $33,550 $16.13 per hr

.

**Qualification:** Associates Degree in Electronic Technology, preferred

 *Equivalent Training****:*** Military electronics training

 **OR**

Security System technician, with a minimum of 2 years verifiable experience

 *Special Consideration:* Knowledge of Security Systems components, installation and operations

Knowledge of Monitor Dynamics Safe-Net Equipment

*Required for Consideration*Ability to use Security Trade related test equipment

 Good Driving Record

**Essential Functions:** Working District and Campus Administrators to meet

security needs as required

 Working with other Security employees to complete assigned duties.

 Willingness to perform other duties as assigned

 **\*\* See attached sheet \*\***

**Contact:** **Keith Chapman**

 Supervisor, Security Electronics & Telecommunication

 Telephone 972.487.4259

**Application: Submit:**

 GISDSupport Application (if not on file)

 Resume’ with references

 Required documents

 **To:** Jim Ross, Human Resources Director

 Auxiliary Personnel

 501 S. Jupiter Rd.

 Garland, TX 75042

* + 1. (Secretary)

**Deadline:** Until filled

**Interviews:** Conducted as needed

**Essential Functions**

* Install, repair, and perform preventative maintenance on all security equipment at all district facilities.
* Use electronic tools and equipment to analyze and repair control panels and devices.
* Evaluate warehouse stock to maintain an adequate inventory of parts.
* Read blue prints and make recommendations for security equipment for new

 construction.

* Ability to deal with architects, engineers, contractors, and other construction personnel in a professional manner.
* Use computers & peripheral hardware to program and maintain alarm systems.
* Maintain adequate database records on all district equipment.
* Complete job related paperwork in a neat and timely manner.
* Perform other duties as assigned.

**Minimum Physical:** The following functions are essential for the safe and productive performance of this job. An inability to perform these with or without accommodations constitutes an unqualified individual.

* **Correctable Vision:** Must be able to operate a motor vehicle
* **Griping:** Must be able to use both hands for work
* **Climbing:** Must be able to climb on and off ladders, scaffolds and lifts
* **Lifting:** Must be able to lift up to 60 lbs from 4 inches up to 40 inches
* **Carry Objects:** Must be able to carry 60 lbs from 3 inches to 60 feet
* **Reaching:** Must be able to extend arms overhead, in front and to either side fully
* **Walking:** Must be able to walk un-aided
* **Coordination:** Must be able to use small tools in small spaces